

Job Description Group Activity Leader

Reporting to: Camp Manager (Commercial)

Every day is different at St Lawrence College holiday camps and we continually change our activities to allow staff and children to be engaged and excited throughout their whole time at camp.

You will be responsible for leading daily activity programmes for your group and ensuring that all activities are covered. We offer a range of sporting activities including swimming, football, tennis, dodgeball and ultimate Frisbee among many more. We also have a state of the art climbing wall and offer specialist courses in drama and dance, cooking, scuba diving and arts and crafts.

Reporting to the Camp Manager, as Group Leader you will be responsible for the welfare and all aspects of caring for an assigned group of children both during and outside of activity times including break and lunch time supervision.

Children will be grouped according to their age and we operate on a staff to child ratio of 1:8 for under 8s and 1:10 for over 8s. You will need to ensure that an impeccable standard of health and safety is maintained at all times in line with our activity guidelines and risk assessments.

Initiating, instructing and participating fully in games and activities play a large part in a group leader's day, along with equipment preparation. It is imperative that children are kept occupied and entertained at all times and your role includes teaching them new games and activities. Teamwork is a vital part of your role as you will be working alongside other group leaders and instructors on a day to day basis in order to facilitate the smooth running of camp.

Person Specification

As a Group Leader, previous formal experience of working with children/young people in a similar or related environment is desirable.

You will need the ability and confidence to lead from the front and by example and possess a high degree of motivation and show great initiative. In order to keep the children engaged in activities it is essential that you participate in activities and interact with children at every opportunity.

You will need a responsible, friendly, approachable and outgoing personality.

Organisation and time management skills are essential as you will be following a set activity programme where consideration has been given to available facilities and other groups.

You will need to have great communication skills and the ability to interact with a diverse range of children and adults.

Previous experience of working with children or holding a relevant childcare qualification would be desirable as would holding a qualification in a particular sport or activity.

WORKING FOR ST LAWRENCE COLLEGE

- The Group Leader will be required to:
- Comply with the College's Child Protection & Safeguarding Policy at all times.
- Promote and safeguard the welfare of children and young persons they come into contact with.
- Immediately report child protection concerns to the Camp Manager who will inform the appropriate authorities.
- Behave appropriately and professionally at all times with children, parents, peers and staff.
- Support the College's policies on Equal Opportunities.
- Uphold their personal responsibilities relating to Health, Safety, and the Environment.