



ST LAWRENCE COLLEGE JUNIOR SCHOOL

ADMISSIONS POLICY

This policy is applicable to Junior School Pupils, including those in EYFS

Aims of the School

- To ensure compliance with the School's charitable purposes. St Lawrence College Junior School is a Church of England Foundation with a Christian ethos for pupils aged 3 - 11.
- To admit children who will benefit from an academic education and who will contribute to and benefit from the ethos and activities of the school community. Whilst the School is essentially non-selective, if a child is unlikely to thrive in an academic environment, an alternative placement may be recommended.
- To welcome children from all ethnic backgrounds and religions. The school expects pupils to attend the chapel services and school assemblies which are fundamental to the Christian ethos of the school.
- To promote British values of democracy, rule of law, individual liberty and mutual respect.
- To provide excellence in education and opportunity through going beyond the standards set by National Curriculum.
- Promote the personal development of each pupil through an exciting Curriculum including Forest School, High Performance Learning themes and a diverse range of sporting, musical and artistic opportunities.

Disability & Additional Educational Needs

The School has limited facilities for disabled children, but will do all that is reasonable to comply with its legal and moral responsibilities under the *Special Educational Needs and Disability Act 2001* in order to accommodate the needs of applicants who have disabilities for which, with reasonable adjustments, the School can cater adequately.

The School needs to be aware of any known disability or additional educational need which may affect a child's ability to take full advantage of the education provided at the School. Parents of a child who has any disability or additional educational needs should provide the School with full written details at registration, or subsequently before accepting the offer of a place.

The School needs this information so that, in the case of any child with particular needs, the School can assess those needs and consult with parents about the adjustments which can reasonably be made to cater adequately for the child's needs both during the admission process and if an offer of a place is made.

Similarly, if additional education needs or a disability become apparent after admission, the School will consult with parents about reasonable adjustments that may allow the child to continue at the School. For further information, please refer to our AEN policy.

The school will ensure that the admission and discipline of all pupils, and other procedures (for example arrangements for school trips and examinations), take account of their individual needs. It

will take all reasonable steps to avoid putting disabled pupils at a substantial disadvantage in matters of admission and education.

Admission Procedure

- Parent visit & meeting with the Head
- Registration of pupil (and payment of Registration Fee)
- Submission of report from current school
- 'Taster Day/Session' & assessment (if required) - *please note details below*
- Reference from Head of current school (if required)
- Letter of Offer issued by School
- Offer accepted and Entry Deposit paid by parent

'Taster Day/Session' & Assessment

- This is usually taken after registration, to enable the child to begin to get to know the school, pupils and staff before entering.
- However, parents may prefer to take the option of a taster day before registering, as a way of helping to make the best decision for their child's future.
- The School may invite the child for a taster day (into which assessment is incorporated) before confirming the offer of a place.
- At Early Years Foundation Stage level, a taster session of just a few hours is normally recommended.

Scholarships

- Academic scholarships, to a maximum of 25% of the day fees, are available at and above 7+ level. All current pupils are assessed each year as internal candidates. External candidates are invited to sit scholarship tests in January prior to potentially entering the school in the following September.
- Very occasionally, an outstanding candidate may be offered a continuation scholarship, which is usually tenable through the Junior School and the Senior School, to GCSE level.

Entry points

Subject to the availability of a place, a child may enter the Junior School at any stage.

Candidate's age

Very occasionally, the School may offer places to pupils one year ahead or behind their standard year group, if the School, as a matter of professional judgement, that this would be in the best interests of the pupil and the School.

Disclosures

Parents must as soon as possible disclose any particular known or suspected circumstances relating to their child's health, allergies, disabilities, learning difficulties or safeguarding needs.

Additional factors

If the School is oversubscribed and we have to decide between two or more candidates who meet our admission requirements after all appropriate allowances and special consideration has been given, the School may give preference to:

- A child who already has a brother/sister in the school or whose parent is a former pupil here;
- A child whose parent is a current member of our staff;
- A child with a particular skill, talent or aptitude.

This policy will be reviewed in accordance with the policy review schedule.

Reference:	
Owner:	ER
Version:	1.1
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